**Memorial Ministry & Mission Fund Application**

Adopted November 2, 2021

West Shore Baptist Church was founded as a mission church. We maintain objectives of both

allocating a minimum of 20% of each year’s general fund budget to missions, and seeking other opportunities throughout the year for missions outreach. The purpose of the proposed Memorial Ministry and Mission Fund is to serve as an endowment for these supplemental missions efforts.

Grants will be distributed semi-annually. Applications for the Spring disbursement must be submitted by April 30. Fall disbursement applications are due by October 31. Applicants will be notified regardless of whether the application was approved or rejected within 1 month of the deadline. Upon approval, checks will be made payable only to the organization and not an individual. Applicants do not need to be members of WSBC.

**Objectives of the Memorial Ministry and Mission Fund:**

* Assist and support local nonprofit organizations that minister to under resourced individuals and families in both our greater community and globally
* Support evangelistic initiatives to unreached & unchurched individuals in both our greater community and globally

**Grants may not be used to fund:**

* Rainy day funds
* Current staff positions
* Ongoing church operating expenses (i.e. utilities, insurance)
* Repairs
* Capital improvements to facilities

**When determining grant awards, the following criteria will be considered:**

* The purpose of the organization must affirm and express the love of Christ and seek to further His Kingdom
* Evidence of enhancing present ministries or expanding into new ministries
* Number of previous 3M grants received
* Sustainability of ministry and mission beyond 3M grant funding
* Description of ministry and needs addressed by funding
* The organization’s budget submitted along with this application
* Organization or initiative must have been operational for at least one fiscal year
* Breadth of purpose and number of people who potentially can be served

Please note:

* Incomplete applications will not be considered
* Completed applications & supporting documents should be submitted via email to wsbcmail@gmail.com.
1. **General Information:**

*Organization Information:*

* Name of organization:
* Physical address:
* Mailing address:
* Website:
* Office phone:
* Is organization a 501c3? If yes, please submit a copy of certification with the application.
* Has the organization previously been awarded a 3M grant?
* If yes, has the organization submitted your report on the use of the funds?

*Applicant Information:*

* Contact person name:
* Contact person email address:
* Contact person phone number:
1. **Mission Statement of Organization**

 *Supply the mission/vision statement of the overall organization. You may provide*

*additional comments to further explain how your organization affirms and expresses the love of Christ and seeks to further His Kingdom.*

1. **Briefly describe specifically how the requested funds will be used**

 *Provide a succinct, specific statement about how the monies will be utilized. For*

*example: To purchase school supplies for 100 elementary school children. You are encouraged to also attach a longer description (no more than one page) of the ministry or project.*

1. **How will the funds requested address one or both of the stated objectives of the 3M Fund?**

 *Describe in detail how the grant funds will be utilized by you to meet the fund’s stated*

*objectives.*

1. **Itemized total expenses of the project**

*Provide a detailed, itemized list of the total expenses for the project, including projected total cost.*

1. **Amount being requested from the 3M Fund?**

 *Exactly what amount of money are you requesting from the grant fund?*

1. **Additional funding source(s)**

*Please list all additional funding sources for this ministry, both actual and anticipated.*

1. **Please attach the following:**

*The current budget or projected budget for your organization. It must include itemized expenses and income for the overall organization applying for 3M grant funding.*

By submitting this application,

* You certify that all information submitted is true and accurate;
* You agree to use and/or disburse any awarded grant funds for the sole purpose as described within this application;
* You agree to supply a one-page report on the use of funds and a photo/photos within six months of receipt of the grant;
* You give WSBC permission to share your story via the WSBC newsletter, website, or social media accounts
* You give WSBC permission to use the photograph(s) submitted for printing and/or posting.

Your typed name is your electronic signature on this document.

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 Signature of applicant